

POSTING FOR 2010-2011 REFEREE ASSIGNOR POSITION

AWSL REFEREE ASSIGNOR FOR 2010-2011 FALL, SPRING, AND SUMMER SEASONS

The AWSL is now accepting bids for the referee assignor position for the 2010-2011 season (fall, spring, and summer). The AWSL referee assignor must be proficient in computer use, have access to email at all times, have the ability to mediate complex situations, have the ability to work independently and under specific deadlines, and have effective communication skills both oral and written. In addition, the AWSL referee assignor's duties will include the following:

Overall Duties

- recruit qualified referees for adult women's soccer games
- ensure each scheduled referee arrives at assigned field in time to check in each team, conduct the coin toss to determine kick-off team, and begin each game by scheduled game time; shift schedule on site if necessary to help ensure field schedule maintained
- monitor referee performance; provide guidance, instruction, constructive criticism, additional training as needed
- manage and create referee schedules for each division in the league in advance of each season, currently fall, spring, and summer
- clearly understand and agree to follow the AWSL Constitution, Bylaws, and Rules, and ensure that all referees scheduled for AWSL games have received, understand, and agree to uphold the AWSL Constitution, Bylaws, and Rules at each and every game
- check email daily and provide prompt responses (within 24 hours or sooner given the circumstances) to questions from the Executive Committee, captains, or players
- work with game scheduler to ensure referees are scheduled as needed for rescheduled rainout, postponement or cancellation games
- develop amicable relationship and work closely with AWSL game scheduler
- develop amicable relationship with and work closely with other soccer leagues' referee assignors, including the referee assignor for AMSA, ACSA, and CAYSA
- develop amicable relationship and work closely with local referee organizations to ensure available pool of referees for regular season league games, and tournament or other event games as requested by AWSL Executive Committee

Requirements

- must be available by telephone and email during the day to attend to league business as needed
- attend local referee association and other referee organization meetings to recruit referees
- attend Executive Committee meetings, as requested
- attend all Board of Captains meetings
- attend Greater Austin Soccer Coalition meetings, as requested

SUBMISSION OF RESUMES AND BIDS

This request for bids will be open until July 15, 2010 at 5:00 p.m. Please submit a resume along with a proposed bid reflecting the amount requested for all the duties set forth above and a proposed payment schedule. The Executive Committee reserves the right to add to or delete from these duties and to place terms upon the payment schedule before any bidder is offered the scheduler position.

Letters of recommendation are also welcome but not required. The Executive Committee will contact interested candidates to set up interviews shortly after the bidding period ends. Please submit resume and bids, as well as any questions about the scheduler position, to Hollis Levy at babybluessoccer@hotmail.com.